



Family Agreement

Names(s) of Employer(s):

Address:

Name of Nanny:

Address:

Social Security Number:

Number of Children:

Names of Children

Start Date:

Place:

Compensation and Benefits:

Pay: \$____ per week/month/hour to be paid (every Friday, 15th and 30th of the month)

Taxes: Employer will deduct all applicable taxes from the Nanny's paycheck and make tax payments to the IRS.

Health Insurance: Employer agrees to pay (all, or ____%) of the nanny's health insurance, to be provided by _____).

Paid vacation: ____ week(s) per year. Nanny will give employer ____ weeks notice of any upcoming vacations.

Paid holidays: (List any that apply:) _____

Room and board?: YES NO

(If yes, list benefits, such as Nanny's own telephone line [long-distance charges excepted], food stipend or groceries per week, appliances such as microwave, television, bed, etc.)

Extras: (Gym memberships, eye exam fee, dental cleanings, etc.)



Schedule:

Nanny will work ___ hours a week. Employer will pay \$___/hour for any extra hours worked.

Nanny's work hours are between ___ a.m./p.m. and ___ a.m./p.m. from (list days)

Days off: List days: _____

Sick days: _____ days per year

Personal days: _____ days per year

Nanny will give employer _____ days notice for personal days taken, and will call by _____ a.m., the first day of illness

Duties:

List the nanny's responsibilities. Be specific:

Transportation:

Use of car to transport child: YES NO

Logistics: If yes, specify whose car (the nanny's or parents') she'll drive, and who will pay the car insurance. If it's the nanny's car, state that you will provide a car seat to be used each time the child is in the car.

Parenting Philosophy:

Naptime method: (specify nap time each day; whether nanny can let baby cry it out, and for how long, how many times during the day a nanny should put baby down, etc.)

Discipline: (specify whether you want the nanny to discipline your child by using time-outs, etc.)

Television: YES NO If yes, how many hours a day? _____ Hours.

Meals: (List how many meals a day, what your child is allowed to eat, and what he isn't).

Hygiene: (List specific rules; for example, nanny must wash hands before and after diapering, etc.).

Safety: (Specify areas in your house and outside where your child is not allowed, and any other safety rules to be enforced).

Authorization to release child: (List anyone who is allowed to visit or pick up your child during the day, for example, grandparent, your older sister, etc.)

<p>Emergencies:</p>	<p>If a medical emergency arises, the nanny should (list appropriate measures here). (Enclose a letter authorizing your nanny to take your child to the doctor or emergency room and seek medical care.)</p> <p>Nanny must contact the parents immediately.</p> <p>Mother's phone number: _____</p> <p>Father's phone number: _____</p>
<p>Reviews and Raises:</p>	
<p>Changes and Amendments:</p>	<p>In the event of the birth of another child, a nanny (list here if nanny and employer must discuss first if nanny wishes to continue employment, or if she will receive more money per week for the care of the new baby, and how much).</p> <p>Contract can be changed, or amended, if both parties agree: <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>Notice of Termination:</p>	<p>The nanny must give _____weeks/months notice of termination in writing.</p> <p>The employer must give nanny _____weeks/months notice if her services will no longer be required.</p> <p>Should the employer terminate the agreement, employer agrees to pay all wages up to and including nanny's last day of work. <input type="checkbox"/> YES <input type="checkbox"/> NO</p>



Signatures:

Nanny

Date

Parent

Date

Parent

Date